

# Application for Academic Guest House

## Information about application:

*Name (first and surname):	
*Date of birth: (dd/mm/yyyy)	
*E-mail:	
*Telephone number:	
*Address:	
*City:	
*Zip Code:	
*Country:	

Udfyld kontaktoplysninger og nedenstående ansøgningskema.

### Ansøgningskemaet skal udfyldes på engelsk.

Udover selve ansøgningen skal du medsende fire dokumenter:

- C.V
- Budget
  - o Alle forventede udgifter (flyomkostninger, studiebetaling, udgifter til bolig- hvis ikke du får plads på Academic Guest House, transport, forsikringer etc.)
  - o Alle indtægtskilder (SU, SU-lån, udlandsstipendium, modtagne og ansøgte legater, etc.)
- Visum (bekræftelse fra den amerikanske ambassade eller din uddannelsesinstitution)
- Anbefaling(er) min. 2 og gerne min. 1 fra amerikansk professor eller anden person, som du skal arbejde sammen med

Du skal indsende din ansøgning som én samlet pdf, så vi skal bede dig om at konvertere og compilere alle ovennævnte dokumenter til et dokument i pdf-format (ved hjælp af et værktøj som <https://www.pdfmerge.com/>) i følgende rækkefølge – ansøgning, CV, budget, visa og anbefaling(er). Har du nogle spørgsmål vedrørende din ansøgning er du velkommen til at kontakte Mette Roer. Ansøgningen skal sendes til Mette Roer [mr@bikubenfonden.dk](mailto:mr@bikubenfonden.dk) **senest d. 9. november kl. 16.00**

## **Current educational or employment situation**

**\*Name and address of institution and department:**

*Max. 300 characters incl. spaces*

**\*Contact on current education/employment:**

*Contact person – name and telephone number (max. 300 characters incl. spaces)*

**\*Email for contact person:**

**\*Website for current education/employment:**

**\*Current level of education:**

**Professional experience:**

*Max. 500 characters incl. spaces*

## **Information on American educational institution**

**\*Name and address of the educational institution or internship host in New York:**

*Max. 300 characters incl. spaces*

**\*Contact person in New York – name and telephone number:**

**\*E-mail for contact person in New York:**

**\*Website:**

**\*What is your purpose in the US?**

**Name of the department, program or internship you will follow in New York:**

*Max. 300 characters incl. spaces*

## **\*Status in connection to an educational institution in New York**

*(x one or more of the following and add text to the one you put an x in)*

Seeking admission to the following institution:

- Expected response date (format dd/mm/yyyy):

- Institution name:

Have a commitment for admission at institution:

- Institution name:

Seeking private study with the following person/people:

- Name(s):

Have a commitment for private study with:

- Name(s):

Seeking work in the following firm/organization as a part of educational professional training:

- Firm/organization name:

Have a commitment to work in firm/organization as a part of educational professional training:

- Firm/organization name:

## **Detailed description of the purpose of the residency**

**\* Why do you pursue further education in the USA and how does this connect to your previous education and future plans?**

*Max. 1500 characters incl. spaces*

**\*How did you choose New York and particularly the program you have chosen?**

*Max. 750 characters incl. spaces*

**\*How do you expect that your educational and practical experiences in New York will benefit you in your life?**

*Max. 600 characters incl. spaces*

## **Residency in the Academic Guesthouse**

**\*Residency in the Academic Guest House is being sought for:**

- Fall and Spring:
- Fall (September-December):
- Spring (January-June):

**\*I am seeking together with my boy- or girlfriend/partner/spouse:**

- None:
- Share housing, regardless of the number in that apartment:
- Desire housing, even if the partner is not accepted:

**Name of partner (if relevant):**

**\*Seeking residency in the following categories:**

- Private bedroom in shared apartment with one or two others:
- Own one-room apartment:
- Own two-room apartment:

**Special health-related concerns:**

*Max. 300 characters incl. spaces*

**Is television required?:**

- Yes:
- No:

*Please indicate if a television will be necessary or helpful for your project (for example, if you are a journalist of politics working on the American elections)*

## Opbevaring af data

Du skal nu til at sende din ansøgning og bilag til os, men inden du trykker på knappen, er det vigtigt, at du giver os dit samtykke til opbevaring og behandling af dine persondata og brug af materiale. Dette samtykke vil også din ansøgning.

Du kan finde Bikubenfondens persondatapolitik [her](#), hvor du kan læse, hvordan vi opbevarer og i øvrigt behandler de personoplysninger, vi modtager.

Når du sender ansøgningen til os, skal du huske, at hvis ansøgningen indeholder navne eller oplysninger på eller om andre personer, skal du sikre, at du har deres samtykke til at måtte videregive oplysningerne til os.

Husk også at slette eventuelle oplysninger om dit CPR-nr fra alle bilag, inden du sender dem til os.

Hvis du har nogle spørgsmål til det samtykke, du har givet os, eller til det ovenstående, er du meget velkommen til at kontakte os på [info@bikubenfonden.dk](mailto:info@bikubenfonden.dk)

**\*Jeg har læst og accepteret betingelserne vedrørende brugen af data, som beskrevet ovenfor\***